

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on January 31, 2020
at the UPCS site, Room D2

I. Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Talya Drescher at 1:33p.m.

B. Agenda Additions/Adoption of Agenda
Moved by Jeanne Adams Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			
Jesus Torres				x

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Carolyn Bernal	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Marlo Hartsuyker	<u> </u>	<u> x </u>
Roberto Martinez	<u> </u>	<u> x </u>
Brian Sevier	<u> x </u>	<u> </u>
Jesus Torres	<u> </u>	<u> x </u> late

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> </u>	<u> x </u>

E. Public Comments

None

F. Director's Report

Charmon spoke about renewal of property agreement, PVSD has offered two years. We received a "Final Notice" letter from the State Tax Board for Non File for 2004-2006, Charmon explained how this was finally resolved. As part of the Bond, we have received new AC /Heater units. Darlene stated that there is a lot going on around campus. The Spelling Bee, CSUCI observers/service learning, Soul Shoppe, math cycles and much more. The fifth grade Catalina trip is in a few weeks.

G. Board Reports, Correspondence, and Communications

None

H. Advisory and Auxiliary Reports

1. School Site Council

Charmon and SSC went over Safety Plan, climate survey, SARC and the CAASPP Dashboard

2. ELAC

Veronica has a nice cohort of parents attending the meetings

3. Parent, Teacher, Student Association

The Fun Run is next Friday.

II. Regular Session

A. Consent Agenda

1. Minutes of the December 13, 2019 Regular Board Meeting

Moved by Carolyn Bernal Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			

Jesús Torres	x			
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B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item:** December 2019 Financials to include November 2019 and check register and credit card statement

Personnel Involved: Lisa Boulos

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Financials for UPCS. Lisa went over handouts. A short discussion followed.

Moved by Carolyn Bernal Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			
Jesús Torres	x			

2. **Topic/Agenda Item:** Nominating Committee Presentation and Recommendation for Consideration for board appointment, Lindsay Walker

Personnel Involved: Charmon Evans, Committee Members-Carolyn Bernal, Marlo Hartsuyker, Jeanne Adams

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: Carolyn gave a report on how the candidate was selected for nomination. Lindsay Walker gave a brief introduction of herself. A short discussion followed.

Moved by Carolyn Bernal Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			
Jesús Torres	x			

3. Topic/Agenda Item: 2020-2021 Calendar

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the school calendar for 2020-2021

Charmon Evans
Executive Director

Moved by Carolyn Bernal Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			
Jesús Torres	x			

4. Topic/Agenda Item: Update from the Investment Committee and Review of Draft Investment Policy

Personnel Involved: Investment Committee, Charmon Evans, Lisa Boulos, Marlo Hartsuyker, Roberto Martinez and Jesús Torres

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Investment Policy as presented by the Investment Committee. 2018-2019 Audit for UPCS. Jesús gave an overview of the Investment Committee. Charmon advised that she adjusted the Boys

and Girls Club Investment Policy to make it more applicable for UPCS. The committee is still fine tuning the policy and is not ready for board approval. A short discussion followed.

Charmon Evans
Executive Director

NO ACTION TAKEN

5. Topic/Agenda Item: Review and Approval of the 2018-2019 SARC

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications:

Impact on School Mission, Vision or Goals:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the SARC for the 2018-2019 school year. Charmon gave a lengthy review of the SARC. A short discussion followed.

Moved by Carolyn Bernal Seconded by Jesús Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Carolyn Bernal	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Roberto Martinez				x
Brian Sevier	x			
Jesús Torres	x			

6. Topic/Agenda Item: Presentation of CA school dashboards

Personnel Involved: Charmon Evans

Charmon went over the Dashboard with the board.

NO ACTION NEEDED

IV. Board of Directors Announcements/Remarks

None

V. Future Agenda Items: Next Meeting, February 28, 2020

J13A, Board Resolution for fires, Safety Plan, Instructional Minutes, ConApp, Specialists

VI. Adjournment: 3:11p.m.